



**FOR YOUTH DEVELOPMENT
FOR HEALTHY LIVING
FOR SOCIAL RESPONSIBILITY**

Ann Arbor YMCA Child Care Tuition Policies

BILLING AND REGISTRATION FEES: There is a non-refundable \$50 registration fee and \$100 deposit. The \$100 deposit will be credited to your last month's tuition should you withdraw from the program with 30 days written notice prior to your draft date. The annual tuition has been divided into equal monthly payments. Payment options include automatic payment through credit card or bank draft. There is a \$25 administrative fee for payment plans other than by credit card or bank draft (automatic payments).

BILLING LATE FEES: I understand that my child's tuition is due the 1st of every month. If payment is not received by the 1st, I will be charged a \$25 late fee per family.

LATE PICK-UP FEE: I understand that I will be billed \$10 for and up until the first 10 minutes that I am late to pick-up my child and \$1 every minute thereafter.

WITHDRAWAL FROM THE PROGRAM: I understand that in order to withdraw my child from the program in which he/she is enrolled and to have the deposit returned to me, one month's written notice prior to the draft date is required. At that time, my deposit will be deducted from my final month's payment by Childcare Office.

VACATIONS FOR CHILDREN IN THE SCHOOL AGE PROGRAM: I understand that only upon receipt by the Child Care Office of one month's written notice of vacation will my child's bill be credited for up to two weeks of vacation per year. Any vacations above the two weeks or without one month's notice will be charged the regular tuition. Once your notice is received by the office you will receive written notification back from us that your account will or will not be credited.

SICK DAYS AND HOLIDAYS: I understand that I will not be credited for sick days, unless it is an extended illness (please contact Childcare Director). Holidays are already credited to my child's monthly tuition rate.

I have read and agree to the Ann Arbor YMCA Child Care Program Tuition Plan and Policies including payment of all financial obligations.

CHILD'S NAME: _____

PARENT'S NAME: _____

PARENT'S SIGNATURE: _____

DATE: _____