LEARN, GROW, AND THRIVE WITH A CAREER AT THE Y

JOB TITLE:
Afterschool Healthy Eating & Physical Activity Coordinator
Ypsilanti – Part time

POSITION SUMMARY
Under the direction of the Youth Community Program Director and in accordance with the mission and policies of the Ann Arbor YMCA, the Afterschool HEPA Coordinator is responsible for development and supervision of Healthy Eating and Physical Activity (HEPA) programming for the YMCA Afterschool Care Program at Ypsilanti International Elementary School (YIES) as well as community clinics and classes based at YIES. This position will assist in staff recruitment, training and development for Youth Community Program Specialists in both sports and creative movement. The Coordinator will also serve new and existing members to identify opportunities for connectedness within the Youth Community Program Department and supervise the service of program volunteers. The incumbent will dedicate their time between supporting afterschool programming while serving as an assistant teacher, developing and facilitating afterschool physical activities and nutrition lessons, and supervision of on-site community clinics and classes for youth and adults.

ESSENTIAL FUNCTIONS:
1. Develops and implements afterschool care physical activity and nutrition programs using the CATCH Kids Club curriculum for participants in preschool through fifth grade. Ensures that parents receive CATCH Family Tip Sheets.
2. Supervises community classes and clinics, ensuring that participants are transitioned from YIES and checked in/out. Serves as the point of contact for afterschool instructors.
3. Reads all YMCA communications, including but not limited to, email and text daily.

QUALIFICATIONS:
- Associates degree is required. Evidence of work towards a Bachelor’s degree is preferred.
- Preferred candidate will have or be working toward a degree in Physical Education, Kinesiology, Sport Management or a related field.
- A minimum of 12 months’ experience with sport instruction in basketball, flag football, soccer and/or baseball is preferred.
- A minimum of 12 months’ experience working with youth ages 5-14 in a camp, educational, or sports setting is required.
- A minimum of 6 months of staff supervision in a sports or camp setting is preferred.
- Excellent interpersonal and communication skills are required.
- Proficiency in non-English language is preferred.

POSITION FACTS:
YIES is located at 503 Oak Street.

Initial Hours:
Monday through Friday from 2:30-6:30 PM and evenings where community classes and clinics are scheduled, up to 8:00 PM.

The total number of hours worked per week is approximately 25-30.

APPLICATION DEADLINE: September 15, 2017

APPLICATIONS TO:
Colette Hemker
chemker@annarborymca.org

Please submit Ann Arbor YMCA Employment Application, Resume and three (3) references.

HIRING RANGE:
$10.30 - $14.30 per hour

BENEFITS:
You will eligible to receive:
- Membership
- Program
- Go!Pass

Job description is available upon request.