



LEARN, GROW, AND THRIVE WITH A CAREER AT THE Y

JOB TITLE:

Assistant Teacher Early Childhood Part Time @ The Collaborative in Ypsilanti

FOR YOUTH DEVELOPMENT
FOR HEALTHY LIVING
FOR SOCIAL RESPONSIBILITY



POSITION SUMMARY:

Under the direction of the Child Care Director and in accordance with the mission and purpose of the Ann Arbor YMCA, the Assistant Teacher supports the Lead Teacher and the Director by helping to create a caring and safe environment for the children and assisting in activities to improve the overall care and quality of education. S/he must be able to communicate, listen, and work well with others in a team environment. Assisting the staff in implementing a quality educational program and in developing positive relationships with the children and their parents, the Assistant Teacher observes and documents children's interests and progress, and relays that information back to the parents and staff. Assistant Teachers are responsible for implementing developmentally appropriate activities based on children's interests and needs under the direction of the Lead Teacher and the Director.

PRINCIPAL ACTIVITIES:

1. Assist in the implementation of a developmentally appropriate early childhood education experience including art, music, movement, math, science and language with an emphasis on implementing the YMCA curriculum, Creative Curriculum NAEYC standards and Great Start to Quality Standards in the classrooms.
2. Actively engage in activities; help establish and maintain daily classroom routines, as assigned by the Lead Teacher. Daily classroom routines include food preparation and clean up, following classroom schedules, naptime assistance, and cleaning toys.
3. Help ensure smooth, daily transition from home to the child development center. Greet each child and adult warmly and in a friendly manner each day upon arrival.
4. Assists the Lead Teacher in planning and organizing activities and lessons, which would include centers, small and large group activities, and large motor movement activities
5. Read and respond to all YMCA communications including but not limited to email on a daily basis.

QUALIFICATIONS:

1. High school diploma or equivalent is required.
2. A minimum of one (1) years' experience working with children and families
3. CPR and First Aid Certification strongly preferred
4. Must have physical examination, including satisfactory TB test, six months prior to beginning work or 30 days after.
5. A patient, high energy and goal oriented attitude is essential.
6. Multi-lingual ability is preferred.

Full job description is available upon request.

APPLICATION DEADLINE:
Ongoing

APPLICATIONS TO:

Becca Schnetzer

BSchnetzer@AnnArborYMCA.org

Please submit Ann Arbor YMCA Employment Application, Resume, and three (3) references.

HIRING RANGE:
\$9.90 - \$11.15

BENEFITS:

You will eligible to receive:

- **Membership**
- **Program**
- **Go!Pass**

POSITION HOURS:

Has a flexible schedule between the working hours of:
**6:30 a.m.-6:30 p.m.,
Monday through Friday.**

Must be available to work a minimum of **15-20 hours per week.**