



**FOR YOUTH DEVELOPMENT  
FOR HEALTHY LIVING  
FOR SOCIAL RESPONSIBILITY**

# LEARN, GROW, AND THRIVE WITH A CAREER AT THE Y

**Job Title: Digital Media Program Leader (Part Time: Approximately 5 hours/week)**

## **POSITION SUMMARY:**

The Digital Media Program Leader for Visual Voices is responsible for providing a safe and engaging environment for program participants and to assist in carrying out program curriculum that promotes positive youth development through integration of technology. The Digital Media Program Team Leader will work in collaboration with the Digital Media Program Coordinator and under the supervision of the Teen and Volunteer Director to assist in the delivery of program curriculum that serves the mission of teen programs and the Ann Arbor Y. Primary responsibilities include supporting program goals and objectives, working directly with youth and collaborating partners, supervising and facilitating weekly meeting workshops and discussions, assisting youth in reaching their goals.

## **Principal Activities:**

- Provide supervision of youth with safety and youth development “best practices” in mind.
- Ability to connect with teen population and build trusting relationships that promote positive growth and development
- Help participants reach program goals and objectives.
- Support approved program components.
- Attend weekly program meetings, staff meetings, trainings, and other necessary developmental opportunities for Visual Voices Staff, volunteers, and community partners
- Maintain open lines of communication with participants, staff, volunteers, and Teen and Volunteer Director
- Educate participants on critical social issues, as identified and defined by youth participants.
- Communicate, maintain, and role model expectations of all participants.
- Encourage positive social and emotional growth in participants.
- Acknowledge and celebrate the diversity among families, and uses supplies and equipment that reflect the diversity within the community.
- Implement the YMCA discipline policy as needed.
- Actively participate in all program tracking, surveys, and additional items requested by YUSA through the Character Development Institute.
- Read and respond to YMCA communications daily.

## **Requirements:**

- Previous experience or strong desire to work with middle school and high school aged youth is preferred.
- A high school education or equivalent is required.
- Previous experience working in media and film production and familiarization with editing software is preferred.
- Ability to obtain and maintain a Chauffer license is preferred.
- Willingness to collaborate with multiple people to achieve the end result of education and involving youth in volunteerism is required.
- Multi lingual ability is preferred.

## **Position Facts:**

**HIRING RANGE: \$10.50 - \$12.00 per hour    BENEFITS: Membership • Program • GoPass!**

**AVAILABILITY: Wednesdays, 4 – 6:30 pm, February 13 – May 1; 3-hour Training (to be scheduled week of Feb. 4)**

**HOW TO APPLY:** Please submit your resume including three references and an Ann Arbor YMCA Employment Application to Abbey Davis at [adavis@annarborymca.org](mailto:adavis@annarborymca.org) by **January 22, 2019.**

**Full job description available upon request.**