



ASSISTANT TEACHER

EARLY CHILDHOOD – Opening shift: 6:45-8:45 a.m.

YMCA Child Development Center at YIES

Location: Ypsilanti International Elementary School **Type:** Part-time 10-15 hrs./week
503 Oak Street, Ypsilanti MI 48198

OUR CULTURE

Our mission and core values are brought to life by our culture. It's who we are, who we aspire to be and how we show up every day. We are cause-driven. We don't just show up, we show up with purpose. **We are welcoming:** we are open to all. We are a place where you can belong and become. **We are genuine:** we value you and embrace your individuality. **We are hopeful:** we believe in you and your potential to become a catalyst in the world. **We are nurturing:** we support you in your journey to develop your full potential. **We are determined:** above all else, we are on a relentless quest to make our community stronger beginning with you.

YOUR ROLE

We act with intentionality to connect people to our cause through our service and engagement principles. Every day we:

- **Welcome** – Smile, greet members by name and introduce ourselves.
- **Connect** – Ask questions, share a story and introduce members to other staff and members.
- **Support** – Affirm and encourage members and wish them well.
- **Invite** – Share opportunities for members to get involved and give back to the community.

HIRING RANGE: \$9.90-\$11.15 per hour depending on experience

GENERAL FUNCTION:

Supports the Lead Teacher and the Director by helping to create a caring and safe environment for the children and assisting in activities to improve the overall care and quality of education. Must be able to communicate, listen and work well with others in a team environment. Assisting in implementing a quality educational program and in developing positive relationships with the children and their parents. Observe and document children's interests and progress and relay that information back to the parents and staff. Responsible for implementing developmentally appropriate activities based on children's interests and needs under the direction of the Lead Teacher and the Director.

REQUIREMENTS:

- **Help establish/maintain daily classroom routines including: food prep, clean up, schedules, naptime assistance cleaning toys.**
- **Communicate, maintain & model independent behaviors & offer guidance.**
- **Model positive adult-child & adult-adult interactions & foster atmosphere of respect.**
- **Read and respond to all YMCA communication including but not limited to email.**
- **Multi-lingual ability is preferred.**

CERTIFICATIONS:

- **High school diploma or equivalent required.**
- **Minimum 1 year working with children/families.**
- **Physical exam including TB test**
- **CPR/First Aid strongly preferred.**

APPLICATION DEADLINE: Ongoing

APPLICATIONS TO: [Marie Dabney
MDabney@AnnArborYMCA.org](mailto:MDabney@AnnArborYMCA.org)

Please submit Employment Application, Resume and three (3) references.

ANN ARBOR YMCA BENEFITS:

**Individual membership
Program/Child care/Camp fee reduction
Go!Pass for AATA**

Position hours:

**Should have flexible schedule between the program hours of
6:45 a.m. – 9:00 a.m. Monday – Friday.**

**Must be available to work a minimum of
10-15 hours per week.**

FULL JOB DESCRIPTION IS AVAILABLE UPON REQUEST.