



LEARN, GROW, AND THRIVE WITH A CAREER AT THE Y

Job Title: Youth Volunteer Corps (YVC) Program Coordinator

Type: Part Time (15 hours/week), School Year; Full Time (40 hours/week), Summer

PROGRAM SUMMARY:

The YVC of the Ann Arbor Y is part of an international network of programs that offers teens (ages 11-17) the opportunity to improve their world through volunteering. YVC mobilizes diverse groups of youth volunteers from across the community to engage in meaningful service-learning projects through collaboration with local non-profit agencies. The YVC of the Ann Arbor Y is a youth-driven volunteer program for young community activist who are interested in leading social change through challenging, rewarding and educational service learning projects. YVC is dedicated to serving the needs of the community and promoting a lifelong ethic of volunteerism and social justice.

POSITION SUMMARY:

The YVC Program Coordinator is responsible for the overall safety of all participants, supervision of YVC Team Leaders, and coordination of all YVC service-learning projects that meet program components and goals. YVC Program Coordinator will work directly with Teen and Volunteer Director to design, implement and evaluate YVC program curriculum in accordance with Ann Arbor Y core principles, YVC Headquarters Guidelines, and within YMCA Character Development framework.

It is expected that the YVC Program Coordinator oversee all YVC program components including strengthening and building new relationships with community partners to advance YVC mission. In addition, YVC Program Coordinator will work to expand program initiatives across Ann Arbor Y service area and collaborate with YVC affiliates.

This role requires effective communication skills, ability to maintain inclusive environment for all, encourage social and community engagement, promote a life-long commitment to service amongst youth and empower teen participants and adult team leaders to reach their full potential.

Principal Activities:

- Assist with the recruitment, hiring, and training of YVC summer staff and volunteer team
- Primary responsibility to the development and implementation of YVC curriculum using the YMCA Character Development framework and within positive Youth Development Guidelines
- Promote YVC within Ann Arbor Y service area; recruit participants, staff and partnering organizations
- Connect with teen population and build trusting relationships that promote positive growth and development
- Promote a life-long commitment to service amongst youth participants
- Advance diversity, inclusion, equity, and global strategies

Requirements:

- At least, one (1) year's experience in a youth (ages 11-18) related field.
- Ability to obtain and maintain a chauffeur driver's license to drive a minibus is required
- Behavior management and facilitation skills amongst teens are preferred
- Experience working with youth of all abilities (socially, cognitively, physically, etc.) is preferred
- Strong interpersonal and communication skills, flexibility and ability to work and lead others are required
- A high school education or equivalent is required
- Familiarity with Developmental Asset Framework is preferred
- Willingness to collaborate with multiple people to achieve the end result of education and involving youth in volunteerism is required
- Multi lingual ability is preferred

Position Facts:

HIRING RANGE \$11 - \$13 per hour

BENEFITS: Membership • Class and Program Discount • Go!Pass (public transportation)

HOW TO APPLY: Please submit your resume including three references and an Ann Arbor YMCA Employment Application to Abbey Davis, Teen and Volunteer Director, at adavis@annarborymca.org by **January 30, 2019**.

Full job description available upon request.