ASSISTANT TEACHER
EARLY CHILDHOOD

Glacier Hills YMCA Child Development Center
Location: Glacier Hills 1200 Earhart Road, Ann Arbor Type: Part-time 15-30 hrs./week

OUR CULTURE
Our mission and core values are brought to life by our culture. It’s who we are, who we aspire to be and how we show up every day. We are cause-driven. We don’t just show up, we show up with purpose. We are welcoming: we are open to all. We are a place where you can belong and become. We are genuine: we value you and embrace your individuality. We are hopeful: we believe in you and your potential to become a catalyst in the world. We are nurturing: we support you in your journey to develop your full potential. We are determined: above all else, we are on a relentless quest to make our community stronger beginning with you.

YOUR ROLE
We act with intentionality to connect people to our cause through our service and engagement principles. Every day we:
• Welcome – Smile, greet members by name and introduce ourselves.
• Connect – Ask questions, share a story and introduce members to other staff and members.
• Support – Affirm and encourage members and wish them well.
• Invite – Share opportunities for members to get involved and give back to the community.

HIRING RANGE: $10.11-$11.15 per hour depending on experience

GENERAL FUNCTION:
Supports the Lead Teacher and the Director by helping to create a caring and safe environment for the children and assisting in activities to improve the overall care and quality of education. Must be able to communicate, listen and work well with others in a team environment. Assisting in implementing a quality educational program and in developing positive relationships with the children and their parents. Observe and document children’s interests and progress and relay that information back to the parents and staff. Responsible for implementing developmentally appropriate activities based on children’s interests and needs under the direction of the Lead Teacher and the Director.

REQUIREMENTS:
• Help establish/maintain daily classroom routines including: food prep, clean up, schedules, naptime assistance cleaning toys.
• Communicate, maintain & model independent behaviors & offer guidance.
• Model positive adult-child & adult-adult interactions & foster atmosphere of respect.
• Read and respond to all YMCA communication including but not limited to email.
• Multi-lingual ability is preferred.

CERTIFICATIONS:
• High school diploma or equivalent required.
• Minimum 1 year working with children/families.
• Physical exam including TB test
• CPR/First Aid strongly preferred.

APPLICATION DEADLINE: Ongoing
APPLICATIONS TO: Melissa Goings MGoings@AnnArborYMCA.org

Please submit Employment Application, Resume and three (3) references.

ANN ARBOR YMCA BENEFITS:
Individual membership
Program/Child care/Camp fee reduction
Go!Pass for AATA

Position hours:
Opening Shift: 6 – 10:30 a.m.
Day Shift: 10:30 am – 3 pm
Afternoon Shift: 3-6:30 pm
Monday – Friday.
Must be available to work a minimum of 15-30 hours per week. Shift times are negotiable.

FULL JOB DESCRIPTION IS AVAILABLE UPON REQUEST.